

RULE 2305 – WAREHOUSE INDIRECT SOURCE RULE

OVERVIEW OF WAREHOUSE OPERATIONS NOTIFICATION REQUIREMENTS

WAIRE Compliance Training Video 4
South Coast Air Quality Management District



*The training videos are meant to provide warehouse operators and owners with further guidance on complying with [Rule 2305](#) and [Rule 316](#). In any instance where an interpretation of requirements in this training video conflicts with the rules, the rule language takes precedence.

BACKGROUND – WAREHOUSE ISR

Purpose

- Reduce local and regional smog-forming emissions associated with warehouses and the mobile sources attracted to warehouses
- Assist in meeting state and federal air quality standards for ozone and fine particulate matter
- Reduce public health impacts for communities located near warehouses

Applicability

- Applies to owners and operators of warehouses greater than or equal to 100,000 square feet of indoor floor space in a single building

WAREHOUSE OWNER REQUIREMENTS

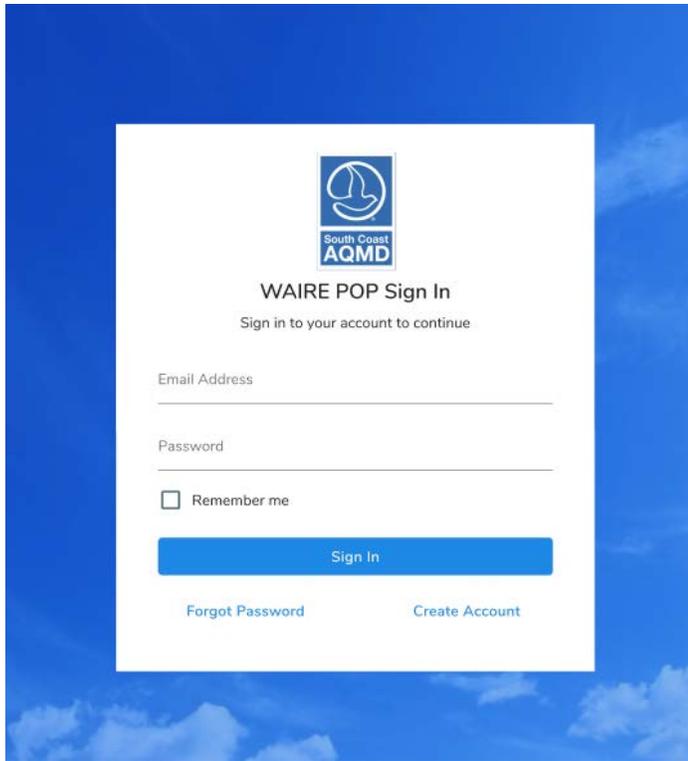
- Only a part of Warehouse ISR applies to warehouse owners
- Warehouse Owners Requirements – Reporting
 - Warehouse Operations Notification (WON) Report
 - Initial WON due by September 1, 2021 for all applicable warehouse sizes
 - Submit subsequent WON updates for new lessee(s) or changes to warehouse size
- Warehouse Owners Who Voluntarily Earn WAIRE Points
 - Warehouse owners that earn WAIRE Points on behalf of the operators must file an Annual WAIRE Report by January 31 after the year that the action was taken in order to obtain the WAIRE Points
 - These WAIRE Points can then be transferred to warehouse operators at that site

REQUIRED INFORMATION

Information required for initial WON Report submission includes:

- Warehouse building
 - Address and size
- Legal Owner
 - Contact information (Address, phone number, and email)
- Warehouse lessee(s) / sublessee(s) leasing at least 50,000 sq ft
 - Contact information (Address, phone number, and email)
 - Lease terms (Square footage leased and lease start/end dates)
 - Square footage that may be used for warehousing activities
- Immediate prior lessee(s) since May 7, 2021

STEPS TO SUBMITTING THE WON REPORT



South Coast
AQMD

WAIRE POP Sign In
Sign in to your account to continue.

Email Address

Password

Remember me

Sign In

[Forgot Password](#) [Create Account](#)

TO SUBMIT THROUGH THE WAIRE PROGRAM ONLINE PORTAL (WAIRE POP)

- 1) Create a user account in WAIRE POP (To be available at www.aqmd.gov/waire)
- 2) Download the WON Spreadsheet Template
- 3) Complete the WON Spreadsheet Template (Can be completed offline)
- 4) Upload the completed WON Spreadsheet Template
- 5) Certify the WON Report
- 6) Pay the \$29.51 administrative fee per applicable warehouse
- 7) WON Report submission complete upon receipt of the WON Report and fee payment

WAIRE POP

Step 1 of 2

Submit Warehouse Operations Notification (WON) Report

Download Template

UPLOADED FILE

wonupload.xlsx

Upload Confirmed
06/21/2021
1:02 PM

Submit Won Report and Pay

*Must download and fill in the WON Spreadsheet Template from WAIRE POP

WON SPREADSHEET TEMPLATE

- WAIRE Compliance Training Video 5 – WON Spreadsheet Template
 - Section 1: General Information
 - Section 2: Warehouse Building Information
 - Section 3: Warehouse Facility Owner
 - Section 4: Warehouse Land Owner (Not common)
 - Section 5: Lessee
 - Section 6: Sub-Lessee
 - Section 7: Immediate Prior Lessee (From May 7, 2021 or later)
 - Section 8: Miscellaneous
 - Section 9: Report Preparer
- **DRAFT** WON Spreadsheet Template available at www.aqmd.gov/waire

QUESTIONS?



waire-program@aqmd.gov



(909) 396-3140



www.aqmd.gov/waire



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