

BOARD MEETING DATE: June 4, 2021

AGENDA NO. 13

**PROPOSAL:** Transfer and Appropriate Funds and Execute Contract for Cybersecurity Assessment

**SYNOPSIS:** On March 5, 2021, the Board approved the release of an RFP to perform a comprehensive cybersecurity assessment. This action is to transfer and appropriate funds from the General Fund Undesignated (Unassigned) Fund Balance to Information Management's FY 2020-21 or FY 2021-22 Budget and authorize the execution of a contract with the selected vendor, Securance Consulting, in the amount of \$71,796.

**COMMITTEE:** Administrative, May 14, 2021; Recommended for Approval

**RECOMMENDED ACTIONS:**

1. Transfer and appropriate \$71,796 from the General Fund Undesignated (Unassigned) Fund Balance to Information Management's FY 2020-21 or FY 2021-22 Budget, Services and Supplies Major Object, Professional and Special Service account; and
2. Authorize the Executive Officer to execute a contract for cybersecurity assessment with Securance Consulting, in the amount of \$71,796 from Information Management's FY 2020-21 or FY 2021-22 Budget.

Wayne Natri,  
Executive Officer

RMM:MH:CH:hp

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**Background**

On March 5, 2021, South Coast AQMD released RFP P2021-10 to solicit proposals from qualified vendors to provide a most comprehensive and cost-effective cybersecurity assessment. This assessment will identify any potential cybersecurity risks and recommend changes to align with industry standards and peer organizations. The assessment will provide a roadmap to risk mitigation and cybersecurity program

maturity. Funds for this project would come from the General Fund Undesignated (Unassigned) Fund Balance.

### **Outreach**

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may have been notified utilizing South Coast AQMD's own electronic listing of certified minority vendors. Notice of the RFP has been emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on South Coast AQMD's website (<http://www.aqmd.gov>).

### **Bid Evaluation**

Fifty vendors attended the mandatory Bidder's Conference via Zoom held on March 24, 2021. Fourteen bids were received in response to the RFP when final bidding closed at 1:00 p.m. on April 9, 2021. Of the 14 bids, seven were from certified small businesses, one was from Disabled Veteran Owned business, two were from verified local businesses, three were from woman-owned business enterprises, and five were from a certified minority-owned business enterprise.

Of the responding bids, one was disqualified for not attending the mandatory Bidder's conference on March 24, 2021, seven were rated technically qualified to perform the work identified in the RFP and six did not achieve the minimum points required to meet the technical criteria. Attachment A reflects the evaluation of the seven qualified proposals and their respective scores. The bidder receiving the highest overall score from the evaluation panel was Securance Consulting.

### **Panel Composition**

The six-member evaluation panel consisted of: a Chief Information Security Officer, Gemological Institute of America, and five South Coast AQMD staff members: two Information Technology Managers, and three Systems and Programming Supervisors. Of the six panelists, five are Asian, one is Caucasian; one is female and five are male.

### **Proposal**

Staff proposes to transfer and appropriate \$71,796 from the General Fund Undesignated (Unassigned) Fund Balance to Information Management's FY 2020-21 Budget, Services and Supplies Major Object, Professional and Special Service account and execute a contract in the amount of \$71,796 with Securance Consulting.

**Resource Impacts**

Sufficient funds will be available in Information Management’s FY 2020-21 or FY 2021-22 Budget upon approval of the transfer and appropriation of \$71,796 from the General Fund Undesignated (Unassigned) Fund Balance.

**Attachment**

Attachment A – RFP Evaluation Summary

## ATTACHMENT A

### RFP Evaluation Summary

<b>Summary of Evaluation of Qualified Respondents to RFP #P2021-10 Vendor</b>	<b>Technical Score</b>	<b>Cost Score</b>	<b>Additional Points</b>	<b>Total Score</b>	<b>Total Cost</b>
Bakertilly	62	18	0	80	\$99,900
Crowe	62	3	0	65	\$135,830
Global	59	29	10	98	\$73,429
Pante Moran	59	18	0	77	\$99,720
Securance	65	30	10	105	\$71,796
Tech Knowledge	60	18	17	95	\$99,750