BOARD MEETING DATE: July 11, 2014 AGENDA NO. 14

PROPOSAL: Authorize Purchase of PeopleSoft and Oracle Software Support

SYNOPSIS: The SCAQMD uses the PeopleSoft Integrated Financial/Human Resources System. The software package provides purchasing, accounting, asset management, financial management, project reporting, payroll, and human resource functionality for the SCAQMD. The PeopleSoft system uses Oracle database software. The maintenance support for this system expires August 13, 2014. This action is to obtain approval for the purchase of PeopleSoft and Oracle software maintenance support for another year. Funds for this expense are included in the FY 2014-15 Budget.

COMMITTEE: Administrative, June 13, 2014; Committee took no action due to lack of campaign contribution disclosure form.

RECOMMENDED ACTIONS:
Authorize the Procurement Manager to purchase:
1. One year of PeopleSoft software maintenance support for the integrated Financial/Human Resources System at a cost not to exceed $208,400.
2. One year of Oracle database software maintenance support for the integrated Financial/Human Resources System at a cost not to exceed $30,400.

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Executive Officer

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Background
In April 1998, the SCAQMD purchased the PeopleSoft Financial/Human Resources System to enhance the functionality of the overall finance system. The PeopleSoft system eliminated duplicate effort, where possible, and integrated processes that access the same data. The software package provides purchasing, accounting, asset management, financial management, project reporting, payroll, and human resource functionality for the SCAQMD. Software support includes day-to-day technical

support, software patches and bug fixes, and software upgrades. Software maintenance support for the PeopleSoft system expires August 13, 2014.

The PeopleSoft system also uses Oracle database software. The Oracle database is used to store all of the data used in the PeopleSoft system. The database support includes day-to-day technical support, software patches and bug fixes, and software upgrades. Software maintenance support for Oracle database software expires August 11, 2014.

PeopleSoft maintenance support includes the following services:

Software Maintenance	Licensed product updates, enhancements, and repairs;
Customer Care Business Center	Resolution of business issues and aid in finding assistance within PeopleSoft's customer service;
PeopleSoft Advisor	Business-oriented information needs and advice;
PeopleSoft Plugged In	Electronic distribution of information on new releases, fixes and patches, and software updates;
Customer Connection	On-line access to PeopleSoft information including news, documentation, training, and user groups;
Global Support Center	Assistance in resolving online operating difficulties, system failures, PeopleSoft application-related problems, potential system bugs, and installation and upgrade issues;
Access to PeopleSoft Forum	Access to database documentation and PeopleSoft application problems and fixes.

Oracle maintenance support includes the following services:

Software Maintenance	Licensed product updates, enhancements, and repairs;
Software Support	Assistance in resolving online operating difficulties, system failures, Oracle application-related problems, potential system bugs, and installation and upgrade issues.

Sole Source Justification
Section VIII.B.2 of the Procurement Policy and Procedure identifies circumstances under which a sole source purchase award may be justified. These requests for a sole source award are made under provision VIII.B.2.c.(2) and (3). The services are available from only the sole source; involve the use of proprietary technology; and use key contractor-owned assets for project performance.

Proposal

Oracle is the sole manufacturer and provider of PeopleSoft and Oracle database software and therefore the only source for software maintenance support licensing agreements. Staff recommends the purchase of one year of PeopleSoft and Oracle database software maintenance support to provide continued annual support for SCAQMD's integrated financial/human resources system, at costs not to exceed $208,400 and $30,400, respectively.

Resource Impacts

Sufficient funds are included in the FY 2014-15 Budget, under District General Professional and Special Services.