# INSTRUCTIONS FOR HEARING BOARD PUBLIC PARTICIPATION (IN HYBRID FORMAT)

### In-person Participation:

Unless otherwise noted, the Hearing Board meets in person at: South Coast Air Quality Management District Hearing Board Room 21865 Copley Drive, Diamond Bar, CA

## Virtual (Zoom) Participation - Desktop, Laptop, or Smartphone

Online –

- 1. Join the hearing at: <u>https://scaqmd.zoom.us/j/91429342608</u> and enter the Meeting ID: 914 2934 2608.
- 2. To speak, use the "Raise Hand" feature at the bottom of the Zoom screen, when prompted by the Hearing Board Chair, and wait until your name is called.
- 3. The Chair will announce your name when it is your turn to speak.

## Phone -

- 1. Dial 1-669- 900-6833 and enter the Meeting ID: 914 2934 2608
- 2. To speak, press \*6 on your phone's keypad to unmute then press \*9, when prompted by the Hearing Board Chair and wait until your name is called.
- 3. The Chair will announce when it is your turn to speak by reading the last four digits of your phone number.

## **Public Comments**

Those attending in person who wish to provide public comment or public testimony may fill out a yellow "Request to Speak" card in the Hearing Board room and present to the Hearing Board Clerk in the room.

To provide public comment or public testimony virtually, use the "Raise Hand" feature in Zoom (or dial \*6 to unmute phone then \*9 to raise your hand if participating by phone).

The Hearing Board Chair will announce when the public comment/public testimony period(s) is open.

Written comments can be submitted in advance of the hearing to the Clerk of the Boards office at <u>clerkofboard@aqmd.gov</u>.