

BOARD MEETING DATE: March 7, 2025

AGENDA NO. 4

PROPOSAL: Authorize Purchase of Server Software, Database, and Microsoft Support Software under Microsoft Enterprise Agreement

SYNOPSIS South Coast AQMD maintains a data center that includes 32 servers used to run various critical applications and services. These servers run a suite of software, including operating system, database, and support software. This action is to authorize the purchase of Microsoft software and support for a period of three years in the amount not to exceed \$380,000. Funds for the first year are included in the current fiscal year budget, with provisions for subsequent years to be included in future budget requests.

COMMITTEE: Administrative, February 14, 2025; Recommended for Approval

RECOMMENDED ACTIONS:

Authorize the Procurement Manager to execute all necessary documents to enter into a three-year Microsoft Enterprise Agreement for server software, database, and Microsoft support software in an amount not to exceed \$380,000 over three years.

Wayne Natri
Executive Officer

RMM:HL:mf

Background

South Coast AQMD currently utilizes Microsoft SQL Server for enterprise database management and Windows Server for server operating systems. The existing licensing model without Software Assurance limits scalability and timely software updates.

This transition from a licensing model to the Software Assurance Enterprise Agreement model will ensure that operating systems remain current and secure, while meeting ongoing database and software needs. Additionally, this agreement will provide flexibility to support future application projects.

South Coast AQMD's 32 primary servers support several essential applications, including Clean Air Support System (applications for permit processing, Finance, Compliance, New Source Review, Emission Fee Billing, Notices of Violations, and Facility Permits under RECLAIM); Web servers; PeopleSoft Financial and Human Capital Management database; OnBase document management system; and Legal system.

The Enterprise Agreement model will facilitate the ongoing performance, security, and support of these systems, while also providing the flexibility to support future application projects with minimal operational disruptions.

Proposal

In accordance with South Coast AQMD's Administrative Policies and Procedures No. 35, bids will be solicited from firms on the List of Prequalified Vendors to provide Computer, Network, Printer Hardware and Software, and Desktop Computer Hardware Upgrades, and through vendor master agreements, cooperative agreements, and other interagency agreements with governmental entities in order to achieve the best available price. The prequalified vendor list was approved by the Board on February 2, 2024 and is in effect for a period ending February 2, 2026.

This action is to authorize the Procurement Manager to execute a purchase order for Microsoft Windows Server, SQL Server, and necessary support software with the vendor providing the lowest cost bid at a total cost not to exceed \$380,000 for a three-year contract. The software licenses will be configured to achieve the highest functional performance for South Coast AQMD's operations within budgetary constraints at the time of purchase.

Resource Impacts

Sufficient funding is available in Information Management's FY 2024-25 Budget. Funding for subsequent fiscal years will be requested and budgeted appropriately.