

HYBRID ADMINISTRATIVE COMMITTEE MEETING

Committee Members

Chair Vanessa Delgado, Committee Chair Vice Chair Michael Cacciotti, Committee Vice Chair Board Member Gideon Kracov Mayor Pro Tem Larry McCallon Supervisor V. Manuel Perez

January 17, 2025 10:00 a.m.

TELECONFERENCE LOCATIONS

Office of Senator Vanessa Delgado 944 South Greenwood Ave. Montebello, CA 90640 Office of Supervisor V. Manuel Perez 4080 Lemon Street, 5th Floor Riverside, CA 92501

A meeting of the South Coast Air Quality Management District Administrative Committee will be held at 10:00 a.m. on Friday, January 17, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and remote attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via webcast format, and details on how to participate:

http://www.aqmd.gov/home/news-events/meeting-agendas-minutes

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION AT BOTTOM OF AGENDA

Join Zoom Webinar Meeting - from PC or Laptop <u>https://scaqmd.zoom.us/j/93760468442</u>

Zoom Webinar ID: 937 6046 8442 (applies to all)

Teleconference Dial In +1 669 900 6833

One tap mobile +16699006833,93760468442#

Audience will be able to provide public comment through telephone or Zoom connection during public comment periods.

PUBLIC COMMENT WILL STILL BE TAKEN

AGENDA

Members of the public may address this body concerning any agenda item before or during consideration of that item (Gov't. Code Section 54954.3(a)). If you wish to speak, raise your hand on Zoom or press Star 9 if participating by telephone. All agendas for regular meetings are posted at South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of the regular meeting. Speakers may be limited to three (3) minutes total for all items on the agenda.

CALL TO ORDER

- Roll Call

DISCUSSION ITEMS – Items 1 through 7:

1.	Board Members' Concerns (<i>No Motion Required</i>) Any member of the Governing Board, on their own initiative may raise a concern to the Administrative Committee regarding any South Coast AQMD items or activities.	Chair Vanessa Delg	ado
2.	Chair's Report of Approved Travel (No Motion Required)	Chair Delgado	
3.	Report of Approved Out-of-Country Travel (No Motion Required	Wayne Nastri Executive Officer	
4.	Review February 7, 2025 Governing Board Agenda	Wayne Nastri	pgs. 5-12
5.	Approval of Compensation for Board Member Assistant(s)/ Consultant(s) (Any material, if submitted, will be distributed at the meeting.) <i>(Motion Requested if Proposal Made)</i>	Chair Delgado	pgs. 13-14
6.	Update on South Coast AQMD Diversity, Equity and Inclusion Efforts (<i>No Motion Required</i>) <i>Staff will provide an update on current and future efforts for our</i> <i>internal processes and programs</i> .	Cessa Heard-Johnso Diversity, Equity ar Inclusion Officer	
7.	Status Report on Major Ongoing and Upcoming Projects for Information Management (<i>No Motion Required</i>) Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.	Ron Moskowitz Chief Information O Information Manag	-
ACT	ION ITEM – Item 8:		
8.	Authorize Purchase of Telecommunication Services (Motion Requested) South Coast AQMD released RFP #P2025-03 in October 2024 to select a vendor(s) capable of providing telecommunication services in the most cost-effective manner and, if possible, to consolidate all telecommunication services to a single provider. Telecommunication services include local, long distance, and toll-free phone calls,	Ron Moskowitz	pgs. 30-38

internet network and access, phone system maintenance, and

wireless voice and data. This action is to obtain approval to purchase telecommunication services from the selected vendors for a period of three years. Funds for this purchase are included in the FY 2024-25 Budget (\$1,000,000) and will be included in subsequent fiscal year budget requests.

WRITTEN REPORTS:

None.

OTHER MATTERS:

9. Other Business

Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt Code Section 54954.2)

10. Public Comment

At the end of the regular meeting agenda, an opportunity is provided for the public to speak on any subject within the Committee's authority that is not on the agenda. Speakers may be limited to three (3) minutes total.

11. Next Meeting Date: Friday, February 14, 2025 at 10:00 a.m.

ADJOURNMENT

Americans with Disabilities Act and Language Accessibility

Disabilities and language-related accommodations can be requested to allow participation in the Administrative Committee meeting. The agenda will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Gov't Code Section 54954.2(a)). In addition, other documents may be requested in alternative formats and languages. Any disability or language- related accommodation must be requested as soon as practicable. Requests will be accommodated unless providing the accommodation would result in a fundamental alteration or undue burden to the South Coast AQMD. Please contact Cindy Bustillos at (909) 396-2377 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to <u>cbustillos@aqmd.gov</u>.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available by contacting Cindy Bustillos at (909) 396-2377, or send the request to <u>cbustillos@aqmd.gov</u>.

January 17, 2025

Chair Delgado

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Instructions for Participating in a Virtual Meeting as an Attendee

As an attendee, you will have the opportunity to virtually raise your hand and provide public comment. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. After each agenda item, the Chair will announce public comment. A countdown timer will be displayed on the screen for each public comment. If interpretation is needed, more time will be allotted.

Once you raise your hand to provide public comment, your name will be added to the speaker list. Your name will be called when it is your turn to comment. The host will then unmute your line.

Directions for Video ZOOM on a DESKTOP/LAPTOP:

• If you would like to make a public comment, please click on the "**Raise Hand**" button on the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for Video Zoom on a SMARTPHONE:

• If you would like to make a public comment, please click on the "**Raise Hand**" button on the bottom of your screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions for TELEPHONE line only:

• If you would like to make public comment, please **dial** *9 on your keypad to signal that you would like to comment.





1/10/25 -8:50 p.m.

DRAFT A G E N D A

HYBRID GOVERNING BOARD MEETING FEBRUARY 7, 2025

A meeting of the South Coast Air Quality Management District Board will be held at 9:00 a.m. on Friday, February 7, 2025 through a hybrid format of in-person attendance in the Dr. William A. Burke Auditorium at the South Coast AQMD Headquarters, 21865 Copley Drive, Diamond Bar, California, and/or virtual attendance via videoconferencing and by telephone. Please follow the instructions below to join the meeting remotely.

Please refer to South Coast AQMD's website for information regarding the format of the meeting, updates, and details on how to participate at: <u>http://www.aqmd.gov/home/news-events/meeting-agendas-minutes.</u>

Electronic Participation Information (Instructions provided at the bottom of the agenda)	Join Zoom Meeting - from PC, Laptop or Phone <u>https://scaqmd.zoom.us/i/93128605044</u> Meeting ID: 931 2860 5044 (applies to all) Teleconference Dial In +1 669 900 6833 or +1 253 215 8782 One tap mobile +16699006833,,93128605044# or +12532158782,,93128605044# Spanish Language Only Audience (telephone) Número Telefónico para la Audiencia que Habla Español Teleconference Dial In/Numero para llamar: +1 669 900 6833 Meeting ID/Identificación de la reunión: 932 0955 9643 One tap mobile: +16699006833,,93209559643	
Public Comment Will Still Be Taken	Audience will be allowed to provide public comment in person and through Zoom connection or telephone. Comments are limited to three (3) minutes per person for all items on the Consent and Board Calendars and may be further limited by the Chair to ensure all can be heard. Phone controls for participants: The following commands can be used on your phone's dial pad while in	
	meeting: *6 (Toggle mute/unmute); *9 - Raise hand	
Questions About an Agenda Item	 The name and telephone number of the appropriate staff person to call for additional information or to resolve concerns is listed for each agenda item. 	
	 In preparation for the meeting, you are encouraged to obtain whatever clarifying information may be needed to allow the Board to move expeditiously in its deliberations. 	

Meeting Procedures	•	The public meeting of the South Coast AQMD Governing Board begins at 9:00 a.m. The Governing Board generally will consider items in the order listed on the agenda. However, <u>any item</u> may be considered in <u>any order</u> .
	•	After taking action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

All documents (i) constituting non-exempt public records, (ii) relating to an item on the agenda, and (iii) having been distributed to at least a majority of the Governing Board after the agenda is posted, are available prior to the meeting for public review at South Coast AQMD's Clerk of the Boards Office, 21865 Copley Drive, Diamond Bar, CA 91765 or web page at <u>www.aqmd.gov</u>)

Americans with Disabilities Act and Language Accessibility

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A webcast of the meeting is available for viewing at:

http://www.aqmd.gov/home/news-events/webcast

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Opening Comments: Vanessa Delgado, Chair Other Board Members Wayne Nastri, Executive Officer

Staff/Phone (909) 396-

Thomas/3268

PUBLIC COMMENT PERIOD – (Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3) The public may comment on any subject within the South Coast AQMD's authority that does not appear on the agenda, during the Public Comment Period. Each speaker addressing non-agenda items may be limited to a total of (3) minutes.

CONSENT AND BOARD CALENDAR (Items X through XX)

Note: Consent and Board Calendar items held for discussion will be moved to Item No. XX.

Item X Action Item/No Fiscal Impact

12679. Approve Minutes of January 10, 2025

Items X through XX – Budget/Fiscal Impact

12658. Issue Program Announcement for Lower Emission School Katzenstein/2219 Bus Program

Since 2001, South Coast AQMD has funded the replacement of over 1,900 publicly owned diesel school buses and retrofitted nearly 3,400 diesel school buses as part of the Lower Emission School Bus Program. This action is to issue a Program Announcement to replace older polluting school buses owned by public school districts with new zero emission buses. (Reviewed: Technology Committee, January 24, 2025; Recommended for Approval)

12661. Execute Contract to Develop and Demonstrate Zero-Emission Transport Refrigeration Units with Electric-Powered Trailer for Heavy-Duty Vehicles

Transitioning Transportation Refrigeration Units (TRUs) to zero emission enables the reduction of emissions from diesel TRUs that are negatively impacting air quality in local communities. Zero-Emission TRUs, especially those attached to trailers, face significant operational challenges due to lack of onboard power source. Range Energy, Inc. (Range Energy), and San Joaquin Valley Air Pollution Control District propose to partner with South Coast AQMD to demonstrate and validate an electric TRU system coupled with Range Energy's electric-powered trailer technology in real world commercial fleet operations. This action is to execute a contract with Range Energy in an amount not to exceed \$111,180 for the development and demonstration of an electric TRU coupled with an electrified-powered trailer in the South Coast Air Basin from the Clean Fuels Program Funds (31).(Reviewed: Technology Committee, January 17, 2025; Recommended for Approval)

12681. Amend Contracts and Transfer Funds for Joint Electric Truck Katzenstein/2219 Scaling Initiative Pilot Project

In June 2021, the Board approved the execution of contracts for the CARB and CEC funded Joint Electric Truck Scaling Initiative Pilot Project to deploy 100 Daimler and Volvo Class 8 battery electric trucks, charging infrastructure, and distributed energy resource technologies at two fleets in overburdened communities. Due to the delay of the charging infrastructure installation at one fleet location, CARB and CEC approved to extend the project by 21 months to December 2026 and reallocate up to \$974,504 of administrative fund to project fund to cover the project management cost for the extended period. The extension and reallocation of the funds will also allow the deployment of an additional truck, and cover some infrastructure installation costs. These actions are to amend contracts to continue the project implementation; and reallocate unspent funds for project management and administrative costs. (Reviewed: Technology Committee, January 24, 2025; Recommended for Approval)

12566.	Authorize Purchase of	Telecommunication Services	Moskowitz/3329
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South Coast AQMD released RFP #P2025-03 in October 2024 to select a vendor(s) capable of providing telecommunication services in the most cost-effective manner and, if possible, to consolidate telecommunication services to a single provider. Telecommunication services include local, long distance, and toll-free phone calls; internet network and access, phone system maintenance and wireless voice and data. This action is to obtain approval to purchase telecommunication services from the selected vendors for a period of three years. Funds for this purchase are included in the FY 2024-25 Budget (\$1,000,000) and will be included in subsequent fiscal year budget requests. (Reviewed: Administrative Committee, January 17, 2025; Recommended for Approval)

12662. Approve Contract Modification as Approved by MSRC McCallon

Items XX through XX – Information Only/Receive and File

12537. Legislative, Public Affairs and Media Report Tanaka/3327 This report highlights the December 2024 outreach activities of the Legislative, Public Affairs and Media Office, which includes: Major Events, Community Events/Public Meetings, Environmental Justice Update, Speakers Bureau/Visitor Services, Communications Center, Public Information Center, Business

Assistance, Media Relations and Outreach to Business and Federal, State and Local Government. (No Committee Review)

12690	Hearing Board Report	Ali
12000.	This reports the actions taken by the Hearing Board during the period of December 1 through December 31, 2024. (No Committee Review)	
12586.	Civil Filings and Civil Penalties Report	Gilchrist/3459
	This report summarizes monthly penalties and legal actions filed by the General Counsel's Office from December 1, 2024 through December 31, 2024. An Index of South Coast AQMD Rules is attached with the penalty report. (Reviewed: Stationary Source Committee, December 20, 2024)	
12682.	Intergovernmental Review of Environmental Documents and CEQA Lead Agency Projects	Krause/2706
	This report provides a listing of environmental documents prepared by other public agencies seeking review by South Coat AQMD between December 1, 2024 and December 31, 2024, and proposed projects for which South Coast AQMD is acting as lead agency pursuant to CEQA. (Reviewed: Mobile Source Committee, January 24, 2025)	
12541.	Rule and Control Measure Forecast	Rees/2856
	This report highlights South Coast AQMD rulemaking activities and public hearings scheduled for 2025. (No Committee Review)	
12535.	Status Report on Regulation XIII – New Source Review	Aspell/2491
	This report presents the state and federal Preliminary Determination of Equivalency for January 2023 through December 2023. The report provides information regarding the status of Regulation XIII – New Source Review in meeting state and federal NSR requirements and shows that South Coast AQMD's NSR program is in preliminary compliance with applicable state and federal requirements from January 2023 through December 2023. (Reviewed: Stationary Source Committee, January 24, 2025)	
12654.	Status Report on Major Ongoing and Upcoming Projects for Information Management	Moskowitz/3329
	Information Management Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects. (Reviewed: Administrative Committee, January 17, 2025)	

Items XX through XX -- Reports for Committees, MSRC, and CARB

12626.	Administrative Committee (Receive & File)	Chair: Delgado	Nastri/3131
12565.	Legislative Committee (Receive & File)	Chair: Cacciotti	Tanaka/3327

12551.	Mobile Source Committee (Receive & File)	Chair: Kracov	Rees/2856
12573.	Stationary Source Committee (Receive & File)	Chair: McCallon	Aspell/2491
12639.	Technology Committee (Receive & File)	Chair: Rodriguez	Katzenstein/2219
12685.	Mobile Source Review Air Pollution Sources Board Monthly Report (Receive & File)	Board Rep.: Hagman	Katzenstein/2219
12608.	California Air Resources Board Monthly Report	Board Rep.: Kracov	Thomas/3268
608.	California Air Resources Board Monthly Report (Receive & File)	Board Rep.: Kracov	Thomas/3268
XXXXX.	Items Deferred from Consent and Board Calenda	<u>r</u>	

STAFF PRESENTATION/BOARD DISCUSSION/RECEIVE & FILE

12696. Update on Facility-Based Mobile Source Measure MacMillan/3244 Development for Marine Ports (Presentation in Lieu of Board Letter)

Staff will present an update of recent work related to the ports of Los Angeles and Long Beach. (Reviewed: Mobile Source Committee, January 24, 2025)

BOARD MEMBER TRAVEL - (No Written Material)

Board member travel reports have been filed with the Clerk of the Boards, and copies are available upon request.

CONFLICT OF INTEREST DISCLOSURE - (No Written Material)

CLOSED SESSION -- (No Written Material)

Gilchrist/3459

ADJOURNMENT

PUBLIC COMMENTS

Members of the public are afforded an opportunity to speak on any agenda item before consideration of that item. Persons wishing to speak may do so in person or remotely via Zoom or telephone. To provide public comments via a Desktop/Laptop or Smartphone, click on the "Raise Hand" at the bottom of the screen, or if participating via Dialin/Telephone Press *9. This will signal to the host that you would like to provide a public comment and you will be added to the list.

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Note that on items listed on the Consent Calendar and the balance of the agenda any motion, including action, can be taken (consideration is not limited to listed recommended actions). Additional matters can be added and action taken by two-thirds vote, or in the case of an emergency, by a majority vote. Matters raised under the Public Comment Period may not be acted upon at that meeting other than as provided above.

Written comments will be accepted by the Board and made part of the record. Individuals who wish to submit written or electronic comments must submit such comments to the Clerk of the Board, South Coast AQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, (909) 396-2500, or to cob@aqmd.gov, on or before 5:00 p.m. on the Tuesday prior to the Board meeting.

ACRONYMS

ACRU	IN Y IVIS
AQ-SPEC = Air Quality Sensor Performance	NAAQS =
Evaluation Center	NATTS =N
AQIP = Air Quality Investment Program	NESHAPS
AQMP = Air Quality Management Plan	
AVR = Average Vehicle Ridership	NGV = Na
BACT = Best Available Control Technology	NOx = Oxi
BARCT = Best Available Retrofit Control Technology	NSPS = N
Cal/EPA = California Environmental Protection Agency	NSR = Nev
CARB = California Air Resources Board	OEHHA =
CEMS = Continuous Emissions Monitoring Systems	
CEC = California Energy Commission	PAMS = P
CEQA = California Environmental Quality Act	Ś
CE-CERT =College of Engineering-Center for Environmental	PEV = Plu
Research and Technology	PHEV = PI
CNG = Compressed Natural Gas	PM10 = Pa
CO = Carbon Monoxide	PM2.5 = P
DOE = Department of Energy	RECLAIM
EV = Electric Vehicle	RFP = Red
EV/BEV = Electric Vehicle/Battery Electric Vehicle	RFQ = Ree
FY = Fiscal Year	RFQQ=Re
GHG = Greenhouse Gas	SCAG = S
HRA = Health Risk Assessment	SIP = State
LEV = Low Emission Vehicle	SOx = Oxi
LNG = Liquefied Natural Gas	SOON = S
MATES = Multiple Air Toxics Exposure Study	SULEV = S
MOU = Memorandum of Understanding	TCM = Tra
MSERCs = Mobile Source Emission Reduction Credits	ULEV = UI
MSRC = Mobile Source (Air Pollution Reduction) Review	U.S. EPA :
Committee	
	VOC = Vol

NAAQS = National Ambient Air Quality Standards
NATTS =National Air Toxics Trends Station
NESHAPS = National Emission Standards for
Hazardous Air Pollutants
NGV = Natural Gas Vehicle
NOx = Oxides of Nitrogen
NSPS = New Source Performance Standards
NSR = New Source Review
OEHHA = Office of Environmental Health Hazard
Assessment
PAMS = Photochemical Assessment Monitoring
Stations
PEV = Plug-In Electric Vehicle
PHEV = Plug-In Hybrid Electric Vehicle
PM10 = Particulate Matter ≤ 10 microns
PM2.5 = Particulate Matter < 2.5 microns
RECLAIM=Regional Clean Air Incentives Market
RFP = Request for Proposals
RFQ = Request for Quotations
RFQQ=Request for Qualifications and Quotations
SCAG = Southern California Association of Governments
SIP = State Implementation Plan
SOx = Oxides of Sulfur
SOON = Surplus Off-Road Opt-In for NOx
SULEV = Super Ultra Low Emission Vehicle
TCM = Transportation Control Measure
ULEV = Ultra Low Emission Vehicle
U.S. EPA = United States Environmental Protection
Agency
VOC = Volatile Organic Compound

ZEV = Zero Emission Vehicle

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For language interpretation:

Click the interpretation Globe icon at the bottom of the screen Select the language you want to hear (either English or Spanish) Click "Mute Original Audio" if you hear both languages at the same time.

Para interpretación de idiomas:

Haga clic en el icono de interpretación el globo terráqueo en la parte inferior de la pantalla Seleccione el idioma que desea escuchar (inglés o español) Haga clic en "Silenciar audio original" si escucha ambos idiomas al mismo tiempo.

Please note: During the meeting, all participants will be placed on Mute by the host. You will not be able to mute or unmute your lines manually.

After each agenda item, the Chair will announce public comment.

Speakers may be limited to a total of 3 minutes for the entirety of the consent calendar plus board calendar, and three minutes or less for each of the other agenda items.

A countdown timer will be displayed on the screen for each public comment.

If interpretation is needed, more time will be allotted.

Directions to provide public comment on ZOOM from a DESKTOP/LAPTOP or SMARTPHONE:

Click on the "Raise Hand" feature at the bottom of the screen. This will signal to the host that you would like to provide a public comment and you will be added to the list.

Directions to provide public comment via TELEPHONE:

Dial *9 on your keypad to signal that you would like to comment.

Directions for Spanish Language TELEPHONE line only:

- The call in number is the same (+1 669 900 6833)
- The meeting ID number is 928-3000-3925
- If you would like to make public comment, please dial *9 on your keypad to signal that you would like to comment.

Instrucciones para la línea de TELÉFONO en español únicamente:

- El número de llamada es el mismo (+1 669900 6833 o +1 93209559643)
- El número de identificación de la reunión es 928-3000-3925
- Si desea hacer un comentario público, marque *9 en su teclado para indicar que desea comentar.

Item No. 5

1 Back to Agenda

Approval of Compensation for Board Member Assistant(s)/Consultant(s)

Administrative Committee Meeting January 17, 2025

Proposal for SCAQMD Board Member Assistant/Consultant

To: Administrative Cmte For meeting on January 17, 2025 From: Board Member Carlos Rodriguez

In accordance with the policy adopted by the Governing Board April 3, 2015, I submit this proposal to hire the individual named below, in the capacity indicated, to assist me in my duties as a member of the Governing Board of the SCAQMD effective _______ January 1, 2025 and ending _______ June 30, 2025 ______.

Candidate Information

Name:	Debra Mendelsohn

Qualifications (education, professional experience, etc.): Resume on file; continuing service

Proposed Capacity (check one)		
Board Member Assistant (employee) - the work to be performed primarily will entail the duties indicated below for		
an Assistant.		
X Board Member Consultant (employee) - the work to be performed primarily will entail the duties indicated below		
for a Consultant.		
Board Member Consultant (independent contractor) - the work to be performed primarily will entail the duties		
indicated below for a Board Member Consultant and in performing such duties the independent contractor will be responsible		
for selecting the appropriate method and means of achieving the required results. My proposed Board Member Consultant		
does/does nothave a business license. If so, the type of business is, and the		
business license number is issued by the Proposed Scope of Duties (check one)		
Proposed Scope of Duties (check one)		
Assistant (up to \$31.51/hour, \$31.99/hour effective January 1, 2017) - Performs for Board Member a variety		
of tasks ranging from liaison with constituent public entities, other Board Members, the public, and District staff related to		
clerical functions. Typical functions may include preparing narrative and statistical reports, preparing correspondence, filing		
and maintaining records, arranging meetings and other group functions; monitoring various programs and projects; responding		
to inquiries from constituent public entities, District Board Members, the public and District staff.		
Examples of duties are set forth in the attachment (OPTIONAL)		
<u>X</u> Consultant (up to \$56.73/hour, \$57.59/hour effective January 1, 2017) - Performs for Board Member a variety		
of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and		
strategies for District programs; provides advice and recommendations to the Board Member regarding matters subject to the		
Board Member's decision-making authority; may provide liaison with the public on behalf of the Board Member. Typical		
functions may include planning, organizing, and developing a wide variety of programs on the Board Member's behalf and		
evaluating the effectiveness of various approaches.		
Examples of duties are set forth in the attachment (OPTIONAL)		
Proposed Rate of Compensation (fill in all blanks)		
<u>\$6,471.92</u> per month for January 1, 2025 through June 30, 2025, up to a maximum payable during the		
contract period not to exceed <u>\$38,831.52</u> .		
For Administrative Committee Use:		
Reviewed by Administrative Committee with advice of District Counsel. Based on the scope of duties, the individual is a:		
Assistant (employee)X_Consultant (employee)Consultant (independent contractor)		

By

for the Administrative Committee Rev. 1/10/25

cc: Human Resources

Item No. 6



Administrative Committee Friday, January 17, 2025

Dr. Anissa Cessa Heard-Johnson Deputy Executive Officer Diversity, Equity, and Inclusion with Community Air Programs



FABULOUS FEMALE FRIDAY

Laura Perrott Mahan

Conservationist

• Founding of the Save the Redwoods League:

Instrumental in the founding of the Save the Redwoods League in 1918, an organization dedicated to saving the Redwoods.

Community Activism

Mobilized community support and raised public awareness about the importance of preserving natural resources, particularly the redwoods, by organizing meetings and advocacy campaigns

Conservation Education

Dedicated to educating the public about environmental conservation, emphasizing the ecological and cultural importance of preserving natural landscapes for future generations



November 29, 1867 – February 6, 1937

JEDI Displays – December (Part 1/3)



JEDI Displays – December (Part 2/3)



JEDI Displays – December (Part 3/3)



Multicultural Observances

J.E.D.I. Infographics – December

2024 MULTICULTURAL OBSERVANCES

THANKSCHUDIC THURSDAY, NOVEMBER 28"



ADVENT



entus, "coming"), in the

SAINT NICHOLAS DAY (THE FEAST OF SAINT NICHOLAS)



BODHI DAY (ROBATSU IN JAPAN) d as the 8" day of the 12" Mor





THURSDAY, Longer In Guadelupe catebrates an appearance the Virgin Mary, to Joan D

2024

MULTICULTURAL











2024 MULTICULTURAL OBSERVANCES



SOYAL HOPI WINTER SOLSTICE CEREMONY SATURDAY, DECEMBER 21" winter Solutice ceremony of the Zuni and h

December 21⁴, the shortest di aremonially bring the sun bed is the beginning of another cycle e Year' and work on purificatio The Soyal cenemony is preceded by gifts of fear with cotion or other fibers which are exchange members of the tribe. Pakco prever slicks are o member to the

ints. As night fells, the Hopi gether in a kive, a : c. The celebrants also perform an elaborate de t, with the sun god ultimately emerging in triu a chambers are cloudly opened to mark the beginning of the Kachina sesson edilic ceremonies on Soysi, many Hopi also exchange gifts and well wishes.

SATURDAY DW/ JUNE 1215 the Winter Solution, Yelde is an imp

YALDA

nury Persian poet Hafiz and mythical stories from the book of It Ferdowsi are also read throughout the night. People celebra



YULE LANDS ON THE SHORTEST DAY OF THE YEAR SATURDAY, DECEMBER 2P⁶



2024 MULTICULTURAL OBSERVANCES



CHRISTMAS MONDAY, DECEMBER 25% holiday calebrating the birth of Jasua Christ wit origins from the Got in the New Testamen decorating pine and from the Gospels of Seint Luke and Seint Matthew New Testament. Testitions include setting up and ring pine and its trees with lights and crossments.



HANUKKAH WEDNESDAY, DECEMBER 25%, 2024

THURSDAY, JANUARY 249, 2025 Habres: "Dedication") also spelled h

Temple at the beginning of the the Seleucid Empire in the 2nd amp of thet could only lest for and the temple.

This is continued in several ways. The addition to the lighting of each sky one could of the shy negative of the Patrix, reading of accipture, strengthing of each sky one could of the shy negative of the Patrix, reading of accipture, strengthing, and the singles of typons. Additional is of the collaboration include earling tests find in oil (shich nearly the minute of oil), going of gifts, pathog of grame with a four-sided by called a direct of a similar test.



V DECEMBER 26¹⁰ 2024 AY LANRIARY P. 2025 Each day of Ka rea is tied to one of the boliday's saw

KWANZAA

omen together to light one of the candles in the kinars, or car the day. On December 31°, families join in a community feast and t







BUTTER SCULPTURE FESTIVAL





2024

MULTICULTURAL

OBSERVANCES









Employee Resource Groups (ERG) Updates

Black Employees Resource of Change (BEROC)

- Organizing a two-day event to address and strategize on national challenges affecting diversity, equity, and inclusion
- The event aims to address legislative attacks on DEI initiatives, revisions of black history, and increased violence towards black people

Allies and Advocates

 Members attended trainings: <u>Developing Your Anti-Racist Heart</u>: <u>Doing the Inner Work</u> and <u>Harvesting</u> <u>Our Freedom</u>: <u>Ancestral Tools for Community</u> <u>Resilience</u>.



Any Questions?



BOARD MEETING	DATE: February 7, 2025	AGENDA NO.	
REPORT:	Status Report on Major Ong Information Management	oing and Upcoming Projects for	
SYNOPSIS:	Information Management is responsible for data systems management services in support of all South Coast AQMD operations. This action is to provide the monthly status report on major automation contracts and planned projects.		
COMMITTEE:	Administrative, January 17,	2025, Reviewed	
RECOMMENDED ACTION: Receive and file.			

	Wayne Nastri
	Executive Officer
PMM·YC·DD·HI ·de	

Background

Information Management (IM) provides a wide range of information systems and services in support of all South Coast AQMD operations. IM's primary goal is to provide automated tools and systems to implement rules and regulations, and to improve internal efficiencies. The annual Budget and Board-approved amendments to the Budget specify projects planned during the fiscal year to develop, acquire, enhance, or maintain mission-critical information systems.

Summary of Report

The attached report identifies the major projects/contracts or purchases that are ongoing or expected to be initiated within the next six months. Information provided for each project includes a brief project description and the schedule associated with known major milestones (issue RFP/RFQ, execute contract, etc.).

Attachment

Information Management Status Report on Major Ongoing and Upcoming Projects During the Next Six Months

South Coast AQMD Mo	bile Application Phase 6	
Brief description:	The Phase 6 enhancement of the South Coast AQMD mobile app focuses on introducing the Open Burn Program and Check Before You Burn (CBYB) feature layers, enhancing user access to detailed environmental data and preparing the map component for future expansions.	
Estimated project cost	\$54,785	
Overall project status	In Progress	
Percentage complete	85%	
LAST 30 days	User Acceptance Testing	
NEXT 30 days	Working on going live	
Original estimated go-live date	12/20/24	
Current estimated go-live date	2/28/25	
Go-live date	N/A	
Notes	Schedule extended to accommodate adjustments related to dependent software.	

Agenda Tracking System		
Brief description:	Develop new Agenda Tracking System for submittal, review, and approval of Governing Board meeting agenda items	
Estimated project cost	\$250,000	
Overall project status	In Progress	
Percentage complete	75%	
LAST 30 days	System Development in Progress	
NEXT 30 days	System Development in Progress	
Original estimated go-live date	11/15/24	
Current estimated go-live date	5/9/25	
Go-live date	N/A	
Notes	Additional enhancements were requested by the users.	

Online Application Filing		
Brief description:	Enhanced Web application to automate filing of permit applications, Rule 222 equipment and registration for IC engines; implement electronic permit folder and workflow for staff	
Estimated project cost	\$525,000	
Overall project status	In Progress	
Percentage complete	90%	
LAST 30 days	 User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms) User Acceptance Testing of next set of Rule 222 forms 	
NEXT 30 days	 User Acceptance Testing of Phase 1 of the project (first ten 400-E-XX forms User Acceptance Testing of next set of Rule 222 forms 	
Original estimated go-live date	1/17/25	
Current estimated go-live date	6/27/25	
Go-live date	N/A	
Notes	IM Development Complete.	

Permit Workflow Automation – Phase 1 & 2		
Brief description:	Automate application acceptance and engineering evaluation processes into paperless workflows	
Estimated project cost	\$250,000	
Overall project status	In Progress	
Percentage complete	65%	
LAST 30 days	System Development in Progress	
NEXT 30 days	System Development in Progress	
Original estimated go-live date	3/14/25	
Current estimated go-live date	6/12/25	
Go-live date	N/A	
Notes	UAT for both phases to be conducted simultaneously.	

Website Upgrade		
Brief description:	Upgrade the Website Content Management System to latest version	
Estimated project cost	\$100,000	
Overall project status	In Progress	
Percentage complete	80%	
LAST 30 days	User Acceptance Testing and Training	
NEXT 30 days	User Acceptance Testing and Training	
Original estimated go-live date	10/11/24	
Current estimated go-live date	3/11/25	
Go-live date	N/A	
Notes	IM Development Complete.	

Compliance System		
Brief description:	Develop new Compliance System to help streamline the compliance business process. The new system will provide full integration of incident management, inspection process, field operations and operations dashboard	
Estimated project cost	\$450,000	
Overall project status	In Progress	
Percentage complete	80%	
LAST 30 days	System Development in progress	
NEXT 30 days	System Development in progress	
Original estimated go-live date	2/28/25	
Current estimated go-live date	2/28/25	
Go-live date	N/A	
Notes	Project is on schedule.	

Carl Moyer Program GMS Phase III		
Brief description:	Develop Contracting, Invoicing, and Annual Reporting modules for Carl Moyer Program web application. This system will include integration internal South Coast AQMD systems.	
Estimated project cost	\$200,000	
Overall project status	In Progress	
Percentage complete	55%	
LAST 30 days	System Development in progress	
NEXT 30 days	System Development in progress	
Original estimated go-live date	4/10/25	
Current estimated go-live date	4/10/25	
Go-live date	N/A	
Notes	Project is on schedule.	

Annual Emissions Reporting 2025		
Brief description:	Update AER Web Tools with new functionality to prepare for the filing period beginning on January 1, 2025.	
Estimated project cost	\$212,304	
Overall project status	Completed	
Percentage complete	100%	
LAST 30 days	User Acceptance Testing	
NEXT 30 days	Post-Production Support	
Original estimated go-live date	12/31/24	
Current estimated go-live date	12/31/24	
Go-live date	N/A	
Notes	System in Post-Production Support.	

AirNet Upgrade		
Brief description:	Upgrade AirNet (Intranet) to the latest version of SharePoint. This project will involve migrating existing content, custom web parts, and other components, while delivering a modern and refreshed design.	
Estimated project cost	\$180,000	
Overall project status	In Progress	
Percentage complete	25%	
LAST 30 days	System Development in progress	
NEXT 30 days	System Development in progress	
Original estimated go-live date	4/25/25	
Current estimated go-live date	4/25/25	
Go-live date	N/A	
Notes	Project is on schedule.	

Projects that have been completed within the last 12 months are shown below		
COMPLETED PROJECTS		
PROJECT	DATE COMPLETED	
Warehouse Indirect Source Rule Online Reporting Portal Phase 4	November 21, 2024	
Rideshare Survey Enhancement	October 18, 2024	
Source Test Tracking System (STTS)	September 20, 2024	
IT Service Management	September 17, 2024	
Rule 1180 System Enhancements	August 16, 2024	
Rule 1415 System Enhancements	August 9, 2024	
AQ-SPEC Cloud Platform Phase 2	July 10, 2024	
AB2766 Version 2 Enhancements	May 9, 2024	
PeopleSoft HCM Labor Agreement Implementation	April 30, 2024	
PeopleSoft Electronic Requisition	April 30, 2024	
Volkswagen Environmental Mitigation Trust Program GMS Enhancement	March 5, 2024	
Email Gateway Replacement	March 1, 2024	

Back to Agenda

BOARD MEETING DATE: February 7, 2025

AGENDA NO.

PROPOSAL: Authorize Purchase of Telecommunication Services

SYNOPSIS: South Coast AQMD released RFP #P2025-03 in October 2024 to select a vendor(s) capable of providing telecommunication services in the most cost-effective manner and, if possible, to consolidate all telecommunication services to a single provider. Telecommunication services include local, long distance, and toll-free phone calls, internet network and access, phone system maintenance, and wireless voice and data. This action is to obtain approval to purchase telecommunication services from the selected vendors for a period of three years. Funds for this purchase are included in the FY 2024-25 Budget (\$1,000,000) and will be included in subsequent fiscal year budget requests.

COMMITTEE: Administrative, January 17, 2025; Recommended for Approval

RECOMMENDED ACTION:

Authorize the Executive Officer to execute contracts to purchase telecommunication services required by the South Coast AQMD from the following vendors for a three-year period with a combined estimated cost of \$2,804,602:

- 1. Lumen for local, long distance, and toll-free services in an estimated amount of \$146,808, depending on usage;
- 2. Verizon Enterprise Solutions for air monitoring private internet protocol (PIP) network in an estimated amount of \$631,679 depending on usage;
- 3. Lumen for dedicated point to point Diamond Bar-Long Beach multiprotocol label switching (MPLS) ethernet private line (ELINE) service, 1G and 1G ethernet virtual private line (EVPL) in an estimated amount of \$121,434 depending on usage;
- 4. Lumen for 10G internet services with redundancy in an estimated amount of \$286,209 depending on usage;
- 5. Logicalis for phone system maintenance services in an estimated amount of \$1,081,464 depending on usage; and
- 6. T-Mobile USA, Inc. for wireless voice and data services in an estimated amount of \$557,008 depending on usage.

Wayne Nastri
Executive Officer

HJ: HL: mf

Background

In October 2024, South Coast AQMD released RFP #P2025-03 for telecommunication services. The purpose of this RFP is to solicit and identify vendors capable of providing high quality and reliable telecommunication services to South Coast AQMD in the most cost-effective manner, and if possible, to consolidate telecommunication services to a single provider. The overall goal is to reduce current expenses for voice and data communication services, optimize the use of South Coast AQMD's current voice communication network, and provide South Coast AQMD with the necessary flexibility to take full advantage of new telecommunications technologies as they evolve. Telecommunication services solicited under this RFP include local, long distance, and toll-free; air monitoring PIP network; MPLS; ELINE service; internet access; phone system maintenance; and wireless voice and data.

Outreach

In accordance with South Coast AQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders were notified utilizing South Coast AQMD's list of certified minority vendors. Notice of the RFP was e-mailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations and placed at South Coast AQMD's website (<u>http://www.aqmd.gov</u>).

Bid Evaluation

Twenty-three copies of the RFP were distributed via email and eleven vendors attended the mandatory bidders conference held on October 24, 2024. Seven bids were received in response to the RFP when final bidding closed at 1:00 p.m. on November 6, 2024.

Attachment 1 reflects the evaluation of the proposals and the respective ratings for contract bids. The evaluation committee rated Lumen the highest for local, long distance, toll-free; Verizon Enterprise Solutions the highest for air-monitoring telemetry PIP network; Lumen the highest for dedicated point-to-point Diamond Bar-Long Beach MPLS bundled T1's and EVPL; Lumen the highest for 10G internet services with redundancy and diversity; Logicalis the highest for phone system maintenance services and T-Mobile USA, Inc. the highest for wireless voice and data services. Therefore,

staff recommends these vendors for the purchase of the identified telecommunication services.

Panel Composition

The panel consisted of four staff from Information Management: two Information Technology Supervisors, a Program and Systems Supervisor, and one Senior Information Technology Specialists. Of the four panelists, two are Asian-Pacific Islander, one is Caucasian, and one is Hispanic; all are male.

Resource Impacts

Sufficient funding is included in the FY 2024-25 Budget and funding for subsequent years will be budgeted appropriately.

Attachment

1. Summary of Evaluation of Respondents to RFP # P2025-03

1-A: Category 1 – Local, Long Distance, and Toll Free

- 1-B: Category 2 Air Monitoring Telemetry PIP network
- 1-C: Category 3 Dedicated Diamond Bar-Long Beach ELINE Service & EVPL
- 1-D: Category 4 Internet Access
- 1-E: Category 5 Phone System Maintenance
- 1-F: Category 6 Wireless Connectivity

ATTACHMENT 1

Summary of Evaluation of Respondents to RFP #P2025-03

1-A: Category 1 – Local, Long Distance, and Toll Free

Two proposals meeting the stated criteria were received in response to Category 1 (Local, Long Distance and Toll-Free Services) of this RFP. They were from Lumen and Insight.

Standard Services Criteria (50 points maximum)

	Proposer			
	Insight Lumen			
Panel Average	45	50		

Cost (50 points maximum)

	Proposer			
	Insight Lumen			
Actual \$ Amount per Year	\$64,734.00	\$48,936.00		
Panel Average	38	50		

Criteria	Proposer		
	Lumen	Insight	
Small Business or Small			
Business Joint Ventures			
Points (Maximum = 10)			
DVBE or DVBE Joint			
Ventures			
Points (Maximum = 10)			
Use of DVBE or Small			
Business Subcontractors			
Points (Maximum = 7)			
Low-Emission Vehicle			
Business			
Points (Maximum = 5)			
Local Business (Non-			
U.S. EPA Funded			
Projects Only			
Points (Maximum = 5)			
Off-Peak Hours Delivery			
Business Points			
(Maximum = 2)			
Most Favored Customer	2		
(Maximum = 2)			
Panel Average			

Total 85	100
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1-B: Category 2 – Air Monitoring Telemetry PIP network

One proposal meeting the stated criteria was received in response to Category 2 (Air Monitoring Telemetry PIP Network) of this RFP. It was from Verizon. Two non-responsive proposals were received.

Note: South Coast AQMD assessed for complete turnkey solution for maintaining existing data quality.

Standard Services Criteria (50 points maximum)

	Proposer
	Verizon
Panel Average	50

Cost (50 points maximum)

	Proposer
	Verizon
(Actual \$ Amount per Year	\$210,559.56
Panel Average	50

Criteria	Proposer
	Verizon
Small Business or SB Joint	
Ventures	
(Max = 10)	
DVBE or DVBE Joint	
Ventures	
(Max = 10)	
Use of DVBE or Small	
Business Subcontractor	
(Max = 7)	
Low-Emission Vehicle	
Business	
(Max = 5)	
Local Business (Non-U.S.	
EPA Funded Projects Only	
(Max = 5)	
Off-Peak Hours Delivery	
Business Points	
(Maximum = 2)	
Most Favored Customer	
(Maximum = 2)	
Panel Average	

Total	100

1-C: Category 3 – Dedicated Diamond Bar-Long Beach ELINE Service & EVPL

Three proposals meeting the stated criteria were received in response to Category 3 (Diamond Bar - Long Beach ELINE and EVPL) of this RFP. They were from: Lumen, Insight and Verizon.

Standard Services Criteria (50 points maximum)

	Proposer		
	Lumen Insight Verizon		
Panel Average	50	25	45

Cost (50 points maximum)

	ProposerLumenInsightVerizon		
Actual \$ Amount per Year	\$40,477.92	\$52,592.28	\$79,502.52
Panel Average	50	38	25

Criteria	Proposer		
	Lumen	Insight	Verizon
Small Business or Small			
Business Joint Ventures			
Points (Maximum = 10)			
DVBE or DVBE Joint			
Ventures			
Points (Maximum = 10)			
Use of DVBE or Small			
Business Subcontractors			
Points (Maximum = 7)			
Low-Emission Vehicle			
Business			
Points (Maximum = 5)			
Local Business (Non-U.S.			
EPA Funded Projects			
Only			
Points (Maximum = 5)			
Off-Peak Hours Delivery			
Business Points			
(Maximum = 2)			
Most Favored Customer	2		
(Maximum = 2)			
Panel Average			
		<i></i>	
Total	102	62	70

Total	102	63	70
10tai	102	05	70

1-D: Category 4 – Internet Access

Three proposals meeting the stated criteria were received in response to Category 4 (Internet Access) of this RFP. They were from: Lumen, and Verizon.

Note: South Coast AQMD used least cost analysis for internet access options with redundant (diverse 2GB / 10GB) connection.

Standard Services Criteria (50 points maximum)

	Proposer	
	Lumen	Verizon
Panel Average	50	50

Cost (50 points maximum)

	Proposer	
	Lumen	Verizon
Actual \$ Amount per Year	\$60,359.04	\$156,202.56
Panel Average	50	19

Additional Points (17 points maximum)

Criteria	Proposer	
	Lumen	Verizon
Small Business or Small		
Business Joint Ventures		
Points (Maximum = 10)		
DVBE or DVBE Joint		
Ventures		
Points (Maximum = 10)		
Use of DVBE or Small		
Business Subcontractors		
Points (Maximum = 7)		
Low-Emission Vehicle		
Business		
Points (Maximum = 5)		
Local Business (Non-U.S.		
EPA Funded Projects		
Only		
Points (Maximum = 5)		
Off-Peak Hours Delivery		
Business Points		
(Maximum = 2)		
Most Favored Customer		
(Maximum = 2)		
Panel Average		

Total	100	69

36

1-E: Category 5 – Phone System Maintenance

Two proposals meeting the stated criteria were received in response to Category 5 (Phone System Maintenance) of this RFP. They were from: E-Plus and Logicalis. One non-responsive proposals was received.

Standard Services Criteria (50 points maximum)

	Proposer	
	E-Plus	Logicalis
Panel Average	50	50

Cost (50 points maximum)

	Proposer	
	E-Plus	Logicalis
Actual \$ Amount per Year	\$436,484.00	\$360,487.68
Panel Average	41	50

Criteria	Pro	poser
	E-Plus	Logicalis
Small Business or Small		
Business Joint Ventures		
Points (Maximum = 10)		
DVBE or DVBE Joint		
Ventures		
Points (Maximum = 10)		
Use of DVBE or Small		
Business Subcontractors		
Points (Maximum = 7)		
Low-Emission Vehicle		5
Business		
Points (Maximum = 5)		
Local Business (Non-U.S.		
EPA Funded Projects		
Only		
Points (Maximum = 5)		
Off-Peak Hours Delivery		
Business Points		
(Maximum = 2)		
Most Favored Customer		2
(Maximum = 2)		
Panel Average		7

Total 91 107

1-F: Category 6 – Wireless Connectivity

Two proposals meeting the stated criteria were received in response to Category 6 (Wireless Connectivity) of this RFP. They were T-Mobile and AT&T.

Standard Services Criteria (50 points maximum)

	Proposer	
	T-Mobile	AT&T
Panel Average	50	50

Cost (50 points maximum)

	Proposer	
	T-Mobile	AT&T
Actual \$ Amount per Year	\$185,669.28	\$364,140.96
Panel Average	50	25

Criteria	Proposer	
	T-Mobile	AT&T
Small Business or Small		
Business Joint Ventures		
Points (Maximum = 10)		
DVBE or DVBE Joint		
Ventures		
Points (Maximum = 10)		
Use of DVBE or Small		
Business Subcontractors		
Points (Maximum = 7)		
Low-Emission Vehicle		
Business		
Points (Maximum = 5)		
Local Business (Non-U.S.		
EPA Funded Projects		
Only		
Points (Maximum = 5)		
Off-Peak Hours Delivery		
Business Points		
(Maximum = 2)		
Most Favored Customer		
(Maximum = 2)		
Panel Average		

Total	100	75